

Share Your Time And Talent!

Villa Madonna's PTAO has many exciting openings to fill for the 2012-2013 school year. There are Executive Board positions available, as well as several Chairperson positions for PTAO functions and events. PTAO involvement provides families with a rewarding and enriching way to serve the Villa Madonna community and become an integral member of a team working to benefit our children and Villa Madonna. Below, we have listed the vacancies for Executive Board and Chairperson positions. We encourage you to take a moment to read about the openings and fill out the form on the next page indicating which roles you would be interested in or would like to have more information about for the 2012-2013 school year.

Secretary: This individual is responsible for keeping records of the organization's actions, including overseeing the taking of minutes at all meetings, arranging meetings announcements, posting minutes via the VMA website, maintain email database to organize membership, & assuring that records are maintained. The secretary shall endorse all email correspondence prior to distribution to organization membership.

Chair Elect: shall chair the Nomination Committee and any committee on special subjects as designed by the Executive Committee.

After Prom: This individual/committee will organize a chaperoned, alcohol- and drug-free alternative to typical prom night activities. A location is chosen to provide a night of games and activities, food, and great prizes! Every prom attendee is encouraged to attend this event held April 13, 2013.

Elementary Graduation: This individual/committee hosts a reception following 8th grade graduation for students, staff, family and friends. It is customary for the 7th grade parents to volunteer for this event. Graduation for the 2011-12 school year is scheduled for May 17, 2013.

First Communion: This individual/committee works with teachers and administration to host a reception on May 7, 2013, for the 2nd graders.

High School Graduation: This individual/committee works with administration to provide memorable events including a luncheon and gift for the students. It is customary for the 11th grade parents to volunteer for this event. Graduation for the 2012-13 school year is scheduled for May 24th .

Hospitality: This individual/committee organizes refreshments to be brought in for PTAO meetings, first day of school coffee house, high school admission testing, Grandparents' Day, and various activities throughout the school year.

Kindergarten Celebration: This individual coordinates with the Kindergarten teachers to provide refreshments for this memorable event. Generally chaired by 1st grade parents. Celebration for 2012-13 school year is scheduled for May 22, 2013.

Uniform Exchange: This individual will oversee two sales, one in the Spring and one on Packet Pick-Up day in early August. The used uniform exchange enables parents to sell uniforms and spirit wear that are no longer needed. Parents set pricing for their items that they wish to sell. Items can also be donated to the exchange with the proceeds going towards PTAO.

***Thank you for Considering the Many
Ways You Can Make a Positive Impact in the
Villa Community!***

***Villa Madonna PTAO
Nomination Form 2012-13***

I am interested in learning more about or possibly fulfilling the following PTAO role(s) for the 2012-2013 school year. (Please feel free to list as many roles as you have interest in or would like to inquire about.)

Name: _____

Best Contact Number: _____

E-mail: _____

Please return this form to the School Office by April 2nd or feel free to e-mail Jane Schwarting, PTAO President, at the following address: jeschwarting@fuse.net, if you would like to discuss specific position(s) or have questions or comments about the openings.